



SUBSTITUTE TEACHER AND TEACHING ASSISTANT APPLICATION

Date _____

Full Name: _____ Social Security Number: _____

Present Address: _____ Home Phone: _____

Street

_____ Cell Phone: _____

City State Zip

Email address: _____

Have you been fingerprinted through NYS Education Dept? _____ If yes, give date: _____

I. Education

A. Secondary School

	Dates of Attendance	Diploma
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1. _____

B. Undergraduate/Graduate College or University

	Dates of Attendance	Degree
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1. _____

2. _____

D. Certification (if not certified, please write NONE)

	State	Number
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1. _____

II. Please check the areas you would prefer to be called to substitute:

_____ Elementary	_____ Business	_____ Special Education	_____ Music
_____ English	_____ Spanish	_____ Physical Education	_____ Library
_____ Math	_____ French	_____ Art	
_____ Science	_____ Technology	_____ Health	_____ Teaching
_____ Social Studies	_____ Home & Careers	_____ Computer Ed	_____ Assistant

Rates of pay: Teacher Sub - \$80 per day (first 40 days); \$85 per day (days 41 and above)

Teaching Assistant Sub - \$67.81 per day

Note: Commissioner's Regulations prohibit an uncertified substitute who is not working toward certification from accumulating more than 40 days service annually in one school district.

III. Indicate your preferred grade level(s)

_____ Elementary	_____ Middle School	_____ High School
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Are you available daily? _____ (If no, please explain when)

IV. Law Violations: Except for minor traffic violations, were you ever convicted of any violation of the law? _____
(If yes, please attach a complete explanation)

V. Please list recent employment history (name of company, position, dates worked):

Please return this application to:
Matthew H. Sickles, Superintendent
Attention: Mary Jo Peake, Human Resources
Phelps-Clifton Springs Central School District
1490 St. Rte. 488
Clifton Springs, NY 14432

The Phelps-Clifton Springs Central School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs, activities, employment, and admissions; and provides equal access to the Boy Scouts and other designated youth groups.

The following person has been designated to handle inquiries regarding the non-discrimination policies: Patti Larche, compliance officer/coordinator, at plarche@midlakes.org. Mrs. Larche can also be reached at 315-548-6475 or via mail at the District Office: 1490 State Route 488, Clifton Springs, NY 14432.

Inquiries concerning the application of the Phelps-Clifton Springs Central School District non-discrimination policies may also be referred to the US Department of Education, Office for Civil Rights (OCR), 32 Old Slip, 26th Floor, New York, NY 10005, telephone 646-428-3800 (voice) or 800-877-8339 (TTY).