

**PHELPS- CLIFTON SPRINGS CENTRAL SCHOOL DISTRICT**

**State Route 488**

**Clifton Springs, New York 14432**

**Board of Education Meeting**

**October 1, 2018 6:30 p.m.**

**Midlakes Primary School Board Room**

**Regular Meeting Minutes**

A regular meeting of the Board of Education of the Phelps-Clifton Springs Central School District was held on Monday, October 1, 2018 in the primary school board room.

The meeting was opened at 6:30 p.m. by President Ryan Davis.

**PLEDGE OF ALLIGIANCE**

**ROLL CALL**

Present were Board Members, Sheri Scherbbyn, Jacob Amidon, Tracy Altman, Ryan Davis, Laura Cirone, Amber Wilkes and Todd Freelove. Also present were Superintendent Matthew Sickles, Business Administrator, Tracy Marshall, and District Clerk, Sarah Butler.

**APPROVAL OF AGENDA**

A motion was made by Ms. Scherbbyn, seconded by Ms. Cirone to approve 10/1/18 Agenda, carried unanimously.

**PUBLIC COMMENT**

Dennis King, Phelps Town Board Member inquired about the status of the District's payment of a disputed water bill.

**CONSENT AGENDA ITEMS**

A motion was made by Mr. Freelove, seconded by Mr. Amidon to approve the following consent agenda items, carried unanimously.

Approval of Treasurer Reports for June 2018

Approval of Treasurer Reports for July 2018

Approval of Treasurer Reports for August 2018

Approval of Treasurer Reports for Middle School Extra Classroom Activities for August 2018

Approval of September 2018 Warrants for General, Cafeteria, TA Funds

Approval of Committee on Special Education Meeting Minutes

Approval of Board of Education Regular Meeting Minutes of September 10, 2018

## REPORTS

Mr. Davis reported that the facilities committee is considering more frequent meetings in the future.

Ms. Scherbyn, Board Representative for the Four Board County School Boards Association, shared information on upcoming General Membership Meeting.

Superintendent Sickles reported on Safety Week (October 1-5), NYSED approval of the District's Instructional Technology Plan, changes to the District website and format of the Midlakes Journal and status update of the WFL District Superintendent Search Process.

## BOARD DISCUSSION ITEMS

The Board changed the upcoming Board Meeting date from October 22 to October 23, established a schedule for the Meetings between Board Members and Schools/Departments for 2018-2019 and discussed goals for 2018-2019.

## NEW BUSINESS

A motion was made by Ms. Scherbyn, seconded by Ms. Cirone to approve the New Business items, carried unanimously.

Approval of an agreement with Mary Cariola Children's Center for the 2018-2019 school year.

Approval of a contract with Edge Architecture for Technology Condition Service for \$10,675.

Approval of an agreement with C.A.S.E. for emergency and prevention maintenance service for cooking and refrigeration appliances for the 2018-2019 school year.

Approval of a contract with Finger Lakes Therapy Works, PLLC for Speech, Physical, Occupational Therapy, and Special Education Services at a rate of \$75.00 per 30 min. from September 1, 2018 to June 30, 2019.

Approval to set the standard workday for Assistant Cooks to 7.0 hours for the 2018-2019 school year.

Approval of the Memorandum of Agreement between the Phelps-Clifton Springs Central School District and the Phelps-Clifton Springs Employees Association, dated September 28, 2018.

Approval of the Memorandum of Agreement between the Phelps-Clifton Springs Central School District and the Phelps-Clifton Springs Faculty Association, dated September 26, 2018.

Approval of the MMS Student Council Hershey Candy Sale Fundraiser to run from October 2-October 31, 2018.

## PERSONNEL ITEMS

Upon the recommendation of Superintendent Sickles, a motion to approve following personnel items was made by Ms. Cirone, seconded by Ms. Altman, and carried unanimously:

- Resignation of Mark Case, Substitute Bus Driver, effective October 8, 2018.
- Resignation of Tyler Roberts, Social Studies Teacher, effective October 15, 2018

Upon the recommendation of Superintendent Sickles, a motion to approve following personnel items was made by Ms. Cirone, seconded by Ms. Altman, and carried unanimously:

- Retirement of Jeanne D'Amato, Foreign Language Teacher, effective September 25, 2018.
- Retirement of Kris Darling, Head Custodian, effective November 9, 2018.

Upon the recommendation of Superintendent Sickles, a motion to approve following personnel items was made by Ms. Cirone, seconded by Ms. Altman, and carried unanimously:

- Intent to retire, Holly Rich, Special Education Teacher, effective August 24, 2019.

Upon the recommendation of Superintendent Sickles, a motion to approve following personnel items was made by Ms. Cirone, seconded by Ms. Altman, and carried unanimously:

- Appointment of Cassandra Turner as a Cafeteria Monitor at \$10.51 per hour, retroactive September 4, 2018-January 25, 2019.
- Appointment of Brittany Sullivan as Sophomore Class Advisor, salary is as stated in Appendix C, effective October 15, 2018.
- Appointment of Steve Shymkiw, MHS Chess Club, salary is as stated in Appendix C, effective October 15, 2018.
- Appointment of Angela Simmons as Social Studies Dept. Chair, salary is as stated in Appendix F, effective October 15, 2018.
- Appointment of Scott Monagle and Jim Trowbridge as Marching Band Advisors, 2.5 units each for the 2018-2019 school year, salary is as stated in appendix C.
- Appointment of Laurel Shoemaker as Substitute Bus Monitor at \$10.40 per hour, retroactive to September 17, 2018.
- Appointment of Jay Laurel as Substitute Teacher, retroactive to September 21, 2018.
- Appointment of Megan Wandersee as Substitute Teacher.
- Appointment of Katrina Morlang as Substitute Teacher and Substitute Teacher Aide, retroactive to September 20, 2018.
- Appointment of Donna Borrelli, Jen Galbraith, Chris Stell and Sarah Grossman as MMS After School Program at \$33.01 per hour, effective October 1, 2018.
- Approval of Alyssa Palmer, MHS Science Teacher, unpaid leave of absence September 21, 2018-June 30, 2019.
- Approval of Rosemary Frye, LTS MHS Spanish Teacher, unpaid leave for 3.5 days.
- Approval of Chris VanGorden for Summer Work at the rate of \$33.01 per hour for 16 hours for the Eagle Project.

- Approval of Stacey Allen, effective October 24, 2018-January 14, 2019 using 40 sick days and 5 personal days and unpaid leave from January 15, 2019 – April 9, 2019.
- Appointment of Ashley Glover as long term substitute Middle School Counselor from October 15, 2018-April 10, 2019, Step 1 Masters \$43,860 (pro-rated).

Upon the recommendation of Superintendent Sickles, a motion to approve following walk-in personnel items was made by Ms. Cirone, seconded by Ms. Altman, and carried unanimously:

- Appointment of Jonathan Mangram, 7-12 Social Studies Teacher, Step 1 \$41,260 (pro-rated) effective October 9, 2018. He holds Provisional/Initial Certification in 7-12 Social Studies. Probationary period will be October 9, 2018- October 8, 2022.
- Appointment of Rebecca Hall, Teacher of English to Speakers of Other Languages, Bachelors' Step 1 \$41,260 (pro-rated) plus 27 graduate hours, effective October 1, 2018. She holds Initial Certification in Childhood Education (Grades 1-6). Completion of Initial Certification In English to Speakers of Other Languages, anticipated in December 2018. Probationary period will be October 1, 2018- September 30, 2022.

#### **EXECUTIVE SESSION**

Upon the recommendation of Superintendent Sickles, a motion to enter into executive session at 6:56 p.m. For the purpose of discussing the matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person and/or proposed, pending, or current litigation was made by Ms. Cirone, seconded by Ms. Scherbyn, and carried unanimously.

#### **ADJOURNMENT**

The Board returned to open session at 9:26 p.m. at which time Mr. Amidon made a motion to adjourn, seconded by Ms. Cirone. Motion carried unanimously.

Respectfully submitted,

Sarah Butler  
District Clerk