

PHELPS- CLIFTON SPRINGS CENTRAL SCHOOL DISTRICT
State Route 488, Clifton Springs, New York 14432
Board of Education Meeting
October 23, 2018 6:30 p.m.
Midlakes Primary School Board Room

Regular Meeting Minutes

A regular meeting of the Board of Education of the Phelps-Clifton Springs Central School District was held on Monday, October 23, 2018 in the primary school board room.

The meeting was opened at 6:32 p.m. by President Ryan Davis.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present were Board Members, Sheri Scherbyn, Jacob Amidon, Tracy Altman, Ryan Davis, Laura Cirone, Todd Frelove and Amber Wilkes (arrived at 6:33). Also present were Superintendent Matthew Sickles, Business Administrator, Tracy Marshall, District Clerk, Sarah Butler, Principals Christopher Moyer, Frank Bai-Rossi, Assistant Principal Jim Giancursio, Director of Curriculum and Instruction Patti Larche, Director of Instructional Technology Lydia Schadler, Director of Physical Education John Lombardi.

Absent – Karen Cameron, Principal

APPROVAL OF AGENDA

A motion was made by Ms. Scherbyn, seconded by Ms. Cirone to approve 10/23/18 Agenda, carried unanimously.

BOARD RECOGNITION

In honor of School Board Recognition Week (October 22-26), each Board Member was presented with a handcrafted card from the Intermediate Art Club students. The board participated in a Midlakes athletic themed white elephant game, orchestrated by the High School Cheerleaders. The High School Jazz Chorus performed for the Board and audience before the meeting was temporarily paused for refreshments.

PRESENTATIONS

Don Miller presented on new cleaning protocols which will allow for efficient and safe sanitization of the Midlakes Campus.

Todd Clausen gave a preview of the new Midlakes website, highlighting the intuitive layout, social media integration and accessibility features.

Patti Larche and Lydia Schadler presented on the progress and accomplishments of the EAGLE Project; a research team comprised of various administrators, K-8 and special education teachers, who are dedicated to improving Midlakes 3-8 ELA scores.

CONSENT AGENDA ITEMS

A motion was made by Ms. Cirone, seconded by Mr. Amidon to approve the following consent agenda items, carried unanimously.

- Approval of Treasurer Reports for Middle School Extra Classroom Activities for September 2018
- Approval of Treasurer Reports for High School Extra Classroom Activities for September 2018
- Approval of Board of Education Regular Meeting Minutes of October 1, 2018
- Approval of Committee on Special Education Meeting Minutes

REPORTS

Ms. Cirone and Ms. Altman, board representatives of the Audit Committee, reported the reserves are well and in line with other districts.

Superintendent Sickles reported the facilities committee recently met with Edge Architecture and are working on an updated building survey.

Academic Leave Committee report was tabled and will be reported on next meeting.

Ms. Scherbyn, Board Representative for the Four Board County School Boards Association, attended the General Membership Meeting which had a strong focus on safety.

Superintendent Sickles reported on the Smart Schools Bond Act, extensive policy updates aided by the District's Attorney and shared that surrounding districts are interested in visiting our one-room school house.

BOARD DISCUSSION ITEMS

Ms. Marshall gave the board an overview of the 2018-2019 Draft Budget Calendar, highlighting changes from last year's timeline along with significant deadlines.

Ms. Altman presented the Board Goals for the 2018-2019 school year.

OLD BUSINESS

The board reviewed and confirmed the dates and times for the Building/Department Meetings with Board of Education Members.

NEW BUSINESS

A motion was made by Ms. Scherbyn, seconded by Ms. Altman to approve the New Business items, carried unanimously.

- Approval of the creation of (2) 1.0 FTE Laborer positions, effective October 23, 2018.
- Approval to abolish 1.0 FTE Custodian position, effective November 9, 2018.
- Approval of a contract with National Fuel Resources, Inc. from October 3, 2018 to September 30, 2019.
- Approval of an agreement with Hillside Children's Center for the 2018-2019 IDEA Section 611 Funds.
- Approval of the Shawn Middlebrook Music Memorial Scholarship, \$500 to be awarded yearly to an aspiring musician graduate to help fulfil their musical dreams and further their music education.
- Approval to set the standard workday for Substitute Food Service Helper to 3.50 hours for the 2018-2019 school year.
- Approval of a contract with 1st Choice Education Tours Ltd. for the Middle School Spanish Trip to New York City, April 25-27, 2019.
- Approval of a contract with Edge Architecture, PLLC for Architectural and Engineering services. Compensation will be as outlined in the agreement.
- Approval of the Memorandum of Agreement with the Phelps -Clifton Springs Faculty Association dated October 22, 2018.

PERSONNEL ITEMS

Upon the recommendation of Superintendent Sickles, a motion to approve following personnel items was made by Ms. Cirone, seconded by Ms. Altman, and carried unanimously:

- Appointment of Michelle Robinette as Director of Curriculum and Instruction in the tenure area of Administrator, Step 22 of Administrators Association Contract, \$97,469 (pro-rated), effective December 3, 2018; with a 4-year probationary period from December 3, 2018 to December 2, 2022.
- Appointment of Carol Griffin and Donna Aceto as MIS After School Program for Grade 2 on Mondays and Tuesdays at a rate of \$33.01 per hour, effective October 22, 2018.
- Appointment of Christine Williams and Mareasa Seversen as MIS After School Program, each to work on alternating Mondays and Tuesdays at a rate of \$33.01 per hour, effective October 22, 2018.
- Appointment of Kelly Mayer and JaLynne Smith as MIS After School Program for Grade 3 on Mondays and Tuesdays at a rate of \$33.01 per hour, effective October 22, 2018.
- Appointment of Ashlee Upchurch as MIS After School Program for Grade 4 on Mondays and Tuesdays at a rate of \$33.01 per hour, effective October 22, 2018.
- Appointment of Megan Craver as MIS After School Program for Grades 5 and 6 on Mondays and Tuesdays at a rate of \$33.01 per hour, effective October 22, 2018.
- Appointment of Barb Doeblin and Tracy Sheppard as substitutes for the MIS After School Program, effective October 22, 2018.
- Appointment of Kea Smith as Lifeguard at a rate of \$11.10 per hour, retroactive to October 11, 2018.
- Appointment of Jennifer Fitzwater as Substitute Cleaner at a rate of \$10.40 per hour, effective October 23, 2018
- Approval of Doug Allard as Mentor for Jonathan Mangram for the 2018-2019

- school year, 45 hours (\$600.00).
- Approval of Julie Bellomo as Mentor for Rebecca Hall for the 2018-2019 school year, 45 hours (\$600.00).
- Approval of Julie Spooner as volunteer for coaching duties, retroactive to October 1, 2018.
- Approval of Bob Smith as volunteer for indoor/outdoor track coaching duties.
- Approval of new Bus Driver Contract Hours for 2018-2019 school year

DRIVER NAME	HOURS 9/1/18		New Contract Hours	Reason
Callaway, Mary Ellen	4		6.75	Lois Bird & Creekside
Featherly, Ron	4		5.25	Aquired Extra Students
Martin, Rich	4		4.25	Aquired Extra Students
Neild, Rachel	4		5.00	New Midday Run
Sabin, Chris	5		6.75	New Midday Run
Spafford, Carol	4		5.00	Aquired Extra Students
Suhr, Wanda	5		6.75	New Midday Run
Teed, Patti	4		5.75	Mary Cariola & Holy Childhood
Vanderlike, Donna	4		5.75	Aquired Extra Students
Vine, Skip	4		6.50	Hope Hall & Kessler
OPEN MONITOR (#66)	4		6.25	Lois Bird & Creekside

- Approval of Coaching Appointments

Positions	Projected Coach	Years			Salary	level	Step
Boys Swimming-Modified Coach	Kea Smith	1 st	\$ 41,260.00	0.05	\$ 2,063	4	1
Boys Basketball-modified Coach 7 th	Doug Allard	2 nd	\$ 41,260.00	0.055	\$ 2,063	4	1
Boys Basketball-Modified Coach 8 th	Russ Stark		\$ 41,260.00	0.07	\$ 2,888	4	5
Girls Basketball-Modified Coach 7 th	Mary DePorter	1 st	\$ 41,260.00	0.055	\$ 2,063	4	1
Indoor Assistant Coach	Danelle Romain	1 st	\$ 41,260.00	0.065	\$ 2,681	3	1

- Approval of Substitute Teachers/ Substitute Teacher Aide

Substitute Teachers:

- Zekara Williams
- Marshall Wasman
- James Proseus – subject to Fingerprint Clearance
- Kathleen Allen – subject to Fingerprint Clearance

- Michelle Grandin – subject to Fingerprint Clearance

Substitute Teacher Aide:

- Michelle Grandin – subject to Fingerprint Clearance
- Approval to extend the Agreement for Services with Lisa Kornbau at \$32 per hour for the term June 30, 2018 through October 31, 2018 (previously extended to September 30, 2018 by the BOE on June 11, 2018).

EXECUTIVE SESSION

Upon the recommendation of Superintendent Sickles, a motion to enter into executive session at 8:02 p.m. for the purpose of discussing the matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person and/or proposed, pending, or current litigation was made by Ms. Wilkes, seconded by Ms. Scherbyn, and carried unanimously.

ADJOURNMENT

The Board returned to open session at 9:25 p.m. at which time Ms. Wilkes made a motion to adjourn, seconded by Ms. Scherbyn. Motion carried unanimously.

Respectfully submitted,

Sarah Butler
District Clerk